

Renewal of professional certification in Forensic Anthropology

Dear

Renewal of certification is required every 5 years. Renewal of your Level III Forensic Anthropology certification is due this year and you must submit your evidence for assessment electronically as a password protected document to Felicity Davies (fac@therai.org.uk) at the RAI office by the ...

You are required to provide an up to date CV and address two areas as follows:

Part 1 of your renewal requires you to demonstrate and evidence how you have addressed the expected working practice of a Forensic Anthropologist Level III. The level specific requirements for working practice are detailed in the Forensic Anthropology Practitioner Levels documentation¹.

Part 2 of the renewal requires you to address and evidence the Continuous Professional Development aspects required for a Forensic Anthropologist Level III. The level specific requirements for CPD activities are detailed in the *Continuing Professional Development (CPD) for Forensic Anthropology* document².

Your application for renewal must be completed on the attached form and two referees are required. At least one referee should be your mentor who will be asked to provide comment on mentorship across the review period and specifically on your reflective summaries if these form part of your submission. Your references will be taken up by the RAI once you have submitted your application.

Sincerely

Prof John Gowlett
Chair – Examination committee for Forensic Anthropology
Royal Anthropological Institute

FA III renewal of certification requirements

Part 1 Expected working practice¹

A Forensic Anthropologist III is expected to be actively involved in the following activities;

1. Conducting triage¹ deciding where skeletal elements are animal or human,
2. Collecting basic data within a laboratory/mortuary setting,
3. Taking measurements and keeping appropriate professional notes,
4. Assisting a Forensic Anthropologist II or I.

Part 2 Evidence of CPD activities²

A portfolio containing a record of CPD activities should be maintained and prefaced with a professional development plan detailing CPD across the five years of certification.

Level 1 Activities: (3 out of 8 must be evidenced by Cert FA III)

1. Author, co-author or editor of a book/book chapter, evidenced by an appropriate reference.
2. Author or co-author of a peer-reviewed journal article evidenced by proof of acceptance of the paper or the published paper.
3. Attendance at a professionally relevant conference evidenced by certificate of attendance.
4. Oral presentation at a professionally appropriate conference, evidenced by appropriate reference in conference program.
5. Presentation of a poster (either as first or other author) at a professionally appropriate conference, evidenced by a copy of the poster and appropriate reference in conference program.
6. Attendance at and completion of, a professionally relevant course/specialist training/workshop with no final assessment, evidenced by a certificate of attendance.
7. Collaboration with colleagues from other institutions (UK or international) on advancing the candidate's knowledge in forensic anthropology. Evidenced by a reflective summary with outcomes and learning achieved.
8. Reflective case study including evidence of a literature review to demonstrate learning and knowledge of current published material on an area of forensic anthropology new to the candidate – Evidenced by a reflective critical summary with references.

¹ Or equivalent triage if craniofacial specialist

Reference material available at <https://www.therai.org.uk/forensic-anthropology/forensic-anthropologist-i-fai>
1. Forensic Anthropology Practitioner Levels, version 2, 2018
2. Continuing Professional Development (CPD) for Forensic Anthropology and Aligned Professionals, version 2, 2018



Application for Renewal of FA III Certification

Last name:	
First name:	
Date of Birth:	
RAI membership number:	
Address for correspondence:	
Contact phone number:	
Mobile phone number:	
e-mail address:	
Current Job Title:	
Work Address:	
Date:	
Signature:	

REFEREES: Please ensure that your referees have agreed to provide a reference for you one (please indicate which of your reviewers is your mentor)

Referee 1

Last name:	
First name:	
Address for correspondence:	
Contact phone number:	
Mobile phone number:	
e-mail address:	
Current Job Title:	
Relationship to applicant	

Referee 2

Last name:	
First name:	
Address for correspondence:	
Contact phone number:	
Mobile phone number:	
E-mail address:	
Current Job Title:	
Relationship to applicant	

Part 1 - Summary of working practice:

Provide a reflective summary using the table below, of the casework you have been involved in, what your role was and how you have provided assistance to FAI and/or FAII practitioners.

CASE LIST (expand as necessary)

Case identifier	Summary of role and work undertaken

Part 2 - Summary of Continual Professional Development (CPD):

You should provide a table of CPD activities and detail what you learnt from each activity.

You should provide copies of all CPD certificates, front page of papers authored, evidence of attendance or of presentation at conferences.

You should provide a CPD development plan across the next five years including a progress plan towards achieving FAII certification.

SUBMISSION CHECK LIST

Supporting documentation supplied with application	
Forensic Anthropology Level I	<input type="checkbox"/>
Forensic Anthropology Level II	<input type="checkbox"/>
Forensic Anthropology Level III	<input type="checkbox"/>

Supporting documentation supplied with application	
Application form	<input type="checkbox"/>
Curriculum vitae	<input type="checkbox"/>
Case list	<input type="checkbox"/>
Supporting documentary evidence	<input type="checkbox"/>
Do you consider yourself to have a disability?	
Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes please supply supporting documentation	

DECLARATION

I confirm that all of the statements included in this submission are my own work and where this is not the case, it is clearly indicated <input type="checkbox"/>
