

Renewal of professional chartership in Forensic Anthropology

Dear

Renewal of chartership is required every 5 years. Renewal of your Level 1 Forensic Anthropology chartership is due this year and you must submit your evidence for assessment electronically as a password protected document to Felicity Davies (fac@therai.org.uk) at the RAI office.

You are required to address two areas as follows:

Part 1 of your renewal requires you to demonstrate and evidence how you have addressed the expected working practice of a Forensic Anthropologist Level 1. The level specific requirements for casework and working practice are detailed in the Forensic Anthropology Practitioner Levels documentation¹.

Part 2 of the renewal requires you to address and evidence the Continuous Professional Development aspects required for a Forensic Anthropologist Level 1. The level specific requirements for CPD activities are detailed in the *Continuing Professional Development (CPD) for Forensic Anthropology* document².

Your application for renewal must be completed on the attached form and two referees are required. At least one referee must have direct professional experience as a recipient of your case work (legal recipient/law enforcement) and one reference should be able to speak to your wider professional activities (committee work, public engagement etc.) as a forensic anthropologist undertaken within the last 5 years. Your references will be taken up by the RAI once you have submitted your application.

You are also required to submit a list and summary of the casework you have undertaken over the last 5 years of your professional practice. The assessors may ask to see an anonymised copy of one of the submitted case files and its associated report.

Sincerely

Prof John Gowlett

REFEREES: Please ensure that your referees have agreed to provide a reference for you.

Referee 1

Last name:	
First name:	
Address for correspondence:	
Contact phone number:	
Mobile phone number:	
e-mail address:	
Current Job Title:	
Relationship to applicant	

Referee 2

Last name:	
First name:	
Address for correspondence:	
Contact phone number:	
Mobile phone number:	
E-mail address:	
Current Job Title:	
Relationship to applicant	

FAI renewal of chartership requirements

Part 1 Expected working practice¹

A Forensic Anthropologist I is expected to be actively involved in activities 1-3 and in addition to be involved in at least two of the activities 4 to 7. Please demonstrate how you meet the recertification criteria under the headings below. Please provide supporting evidence for your statements.

Required:

1. Active and on-going engagement in casework either as a sole author or as part of a team including a full peer review process and delivery of evidence as an expert witness for the courts of law.
2. Continuing maintenance and development of competence including attendance at relevant CPD events as outlined in the CPD guidance document.
3. Supervising and mentoring Forensic Anthropologists II or III.

At least two of the below criteria are required:

4. Providing leadership in relevant professional organisations such as BAFA, BAHID, FASE, AAFS, IAFS, RAI or in other relevant national and international professional bodies and organisations (for example with the Forensic Science regulator, Interpol etc).
5. Presenting papers/posters at professional meetings, conferences or symposia.
6. Leading research and publishing in peer-reviewed journals.

7. Be involved in the development and delivery of training and education (for example through activities in higher education establishments or professional training).

Part 2 Evidence of CPD activities²

A portfolio containing a record of CPD activities should be maintained and prefaced with a professional development plan detailing CPD across the five years of chartership.

Level 1 Activities: (3 out of 8 must be evidenced by FAI)

1. Author, co-author or editor of a book/book chapter, evidenced by an appropriate reference.
2. Author or co-author of a peer-reviewed journal article evidenced by proof of acceptance of the paper or the published paper.
3. Attendance at a professionally relevant conference evidenced by certificate of attendance.
4. Oral presentation at a professionally appropriate conference, evidenced by appropriate reference in conference program.

<p>5. Presentation of a poster (either as first or other author) at a professionally appropriate conference, evidenced by a copy of the poster and appropriate reference in conference program.</p>
<p>6. Attendance at and completion of, a professionally relevant course/specialist training/workshop with no final assessment, evidenced by a certificate of attendance.</p>
<p>7. Collaboration with colleagues from other institutions (UK or international) on advancing the candidate's knowledge in forensic anthropology. Evidenced by a reflective summary with outcomes and learning achieved.</p>
<p>8. Reflective case study including evidence of a literature review to demonstrate learning and knowledge of current published material on an area of forensic anthropology new to the candidate – Evidenced by a reflective critical summary with references.</p>

Level 2 activities: **(2 out of 6 must be evidenced by FAI)**

<p>1. Publication of a research paper in a peer-reviewed journal. This requirement must demonstrate the acquisition of new knowledge rather than the condensate of existing knowledge as one would expect in book chapters or edited works. As such book chapters, review papers, edited works and professional magazines <u>will not</u> be accepted as fulfilment of these criteria.</p>
<p>2. Attendance and successful completion of a professionally relevant course/training/workshop which culminates in a final assessment, evidenced by a certificate of completion and proof of successful completion of a final examination.</p>
<p>3. Successful Completion of a relevant proficiency test.</p>
<p>4. Acting as an external examiner for a professionally relevant course (not necessarily forensic science based and can be in a relevant topic e.g. osteology) or acting as an external examiner for a postgraduate research degree (MSc/MA by research or PhD), evidenced by an appropriate letter of appointment.</p>
<p>5. Acting as a peer reviewer for a professional journal evidenced by an email acceptance of the review.</p>
<p>6. Initiating, developing and delivering an external professional training course evidenced by an outline of the training materials produced and course delivery date.</p>

CASE LIST

If a redacted case report is not available for an assessor to request please indicate, with the reason.

Case identifier	Summary of work undertaken



Royal Anthropological Institute of Great Britain and Ireland

Patron: HRH The Duke of Gloucester

Recertification Declaration for Royal Anthropological Institute Chartered Forensic Anthropologists

I confirm that all of the statements included in this submission are my own work and where this is not the case, it is clearly indicated.

In applying for recertification as a Chartered Forensic Anthropology practitioner, I declare that I have maintained my professional competence through undertaking work, continuing professional development, and keeping abreast of advances in the subject, including changes relating to the legal requirements of expert witness and evidence, to the best of my ability, such that I remain able to carry out case work and make appearances in court as an expert witness in the jurisdiction I practice in.

NAME:

SIGNATURE:

DATE:

JURISDICTION OF PRACTICE:

SUBMISSION

Please check that you have submitted the following:

- Application form
- Case list
- CV
- Supporting documentary evidence
- Declaration

Do you consider yourself to have a disability?

YES/NO

If YES please providing supporting evidence